



**Board of Supervisors of Elections
Minutes
Diamondback Terrapin Conference Room
Tuesday, March 28, 2017 at 6:00 PM**

Boardmembers Present: Chair Lois Neuman, Melissa Jackowski, Stephen Weiner

Absent : Graham Johnson

City Staff Present : City Clerk/Director of Council Operations Kathleen Conway, Deputy City Clerk Sara Taylor-Ferrell, Sr. Assistant City Attorney Jodi Schulz

Convene and Welcome

Convened meeting at 6:25 PM and Chair Neuman welcomed all those present.

Approval of Minutes

Motion: to approve the minutes of February 28, 2017 as amended

Moved by Boardmember Weiner, seconded by Boardmember Jackowski and approved unanimously.

Questions to the Board

There were no questions to the Board.

Review of Campaign Fund Reports

Motion: to accept Sima Osdoby's Annual Campaign Fund Report received on March 8, 2017 as amended

Moved by Boardmember Jackowski, seconded by Boardmember Weiner and approved unanimously.

Motion: to accept Mark Pierzchala's amended final Campaign Fund Report received on November 9, 2016.

Moved by Boardmember Weiner, seconded by Boardmember Jackowski and approved unanimously.

Review of Campaign Finance Survey Results

The Board directed staff to send out the Campaign Finance survey for a second round to the candidates/treasurers by Friday, March 31 and request responses back by Friday, April 7.

Election Administration Forum Update

Chair Neuman followed up with the Board regarding the cancellation date of March 28 for the forum.

Ms. Conway spoke to the Board regarding the municipalities' responses on dates that will best work for them and will send email doddle poll or possible dates.

Chair Neuman asked the Board to review and respond to the draft agenda outline for the Second Elections Administration Forum; the Board agreed to keep survey enclosed and include more to the bio's; the format of the evaluation and all looks good to go.

Chair Neuman and the Board reviewed the Board's "to do list" of the following; Absentee Ballot Canvass; Provisional Ballot Canvass; and Ballot Duplication Process and requested to add Recount Procedures.

Old/New Business

The Board had no old/new business to discuss.

Future Meetings

Tuesday, April 25, 2017 6:00 - 8:00 PM

Adjournment

The meeting adjourned at 8:14 PM.

Motion: to adjourn

Motion to adjourn was made by Boardmember Weiner, seconded by Boardmember Jackowski and approved unanimously.